



University of Delaware - Class of 1991
Class Reunion Committee Meeting Minutes
Thursday, December 16, 2010, 12 noon (EST)
Alumni Hall Conference Room

In attendance: George Gianforcaro, Ron Moore, Sara Zwierko and Tricia Fitzgerald

On the phone: Daniele Elkins

- **Fundraising Update** – Daniele Elkins
 - The Class of 1991 set a goal to **raise \$200,000 from 640 class members.**
 - As of 12-17-10, the class has **raised \$57,355.08 from 125 class members.**

- **Programming Updates**- Ron Moore, Programming Chair
 - Klondike Kate's- 120 people (60 reunion classmates) is the goal!
 - Guest count on contract for second floor- 125
 - Seating will depend on amount of registrants
 - Can put the food in Rockwell Room to make more room

 - **Budget Update**- As a reminder, money will be allotted from the Office of Alumni Relations of \$15 per person up to \$2,000. Any costs exceeding this allotment will need to be covered by the class attendees.
 - **The cost per person will be \$20 to attend**

 - Menu- the group selected the menu: Happy Hour Buffet with Nachos, Chicken Wings and spring rolls with wimpy burgers.
 - Each attendee will receive 2 drink tickets.

 - Music- The group opted for a DJ.
 - Daniele will reach out to her friend Charles who attended UD to see if he is available to DJ.
 - ½ old songs, ½ new songs
 - Kate's house DJ will start playing at 10:00 p.m. DJ Andrew Hugh (will play anything the class wants) and His cost for the additional time would be \$250-300 for 4 hours

 - There will NOT be a program
 - There will be a short welcome at 7:00 p.m. from the stage area by the 2 Gift C-Chairs and the Programming Chair

Highlighted= hand outs

- Other decorations- the group agreed to have some kind of fun giveaway for attendees like beads or a lei (UD colors of course). Tricia and Ron will go to 5&10 after the next meeting to select the items.
- Slideshow-
 - Ron confirmed that Tracey and George Gianforcaro will be on the subcommittee to help Cynthia with the slide show.
 - Tricia agreed to accept the submissions, but will then forward them onto the project manager
 - Can play on 2 flat screen TV's
 - Needs to be in DVD format
- Photos on name badges- **need volunteer to spearhead this project**
 - The yearbook photos are now available online at <http://dspace.udel.edu:8080/dspace/handle/19716/5688>
 - Ron agreed to have class members follow-up with people we do not have photos for
 - We will try and put this on the registration form saying "if you are not in the yearbook, please email your photo to xxx"
- **Alumni Weekend-** Tricia Fitzgerald
 - It is important for the class to take advantage of the entire weekend, not just the Saturday reunion celebration.
- **An overview of weekend**

Class of 1991 Reunion Celebration

Friday, June 3, 2011

8:00 – 11:00 p.m. Mug Night

- Does your class want some tables reserved?

Saturday, June 4, 2010

9:00 a.m. Blue Hen 5K Run/Walk- come cheer everyone on!

11:30 a.m.- 2:00 p.m. Carnival Brunch

2:00 p.m.- State of the University, Mitchell Hall
** check presentation to Dr. Harker**

6:00 – 9:00 p.m. Class Reunion at Klondike Kate's

5:30 – 6:30 p.m. Registration Table Open

Highlighted= hand outs

Registration Table Shifts:

5:30 – 6:00 p.m. **NEED VOLUNTEER**

6:00 – 6:30 p.m. **NEED VOLUNTEER**

TBD Dr. Harker appearance, mingling
7:00 p.m. Class Photo and Reunion Committee Photo
9:00 p.m. Event concludes, 2nd floor continues to be open

- **Committee Recruitment**

- Reach out to Elle S.- Ron will reach out to her
- Daniele will reach out to Vera to find out about their involvement in the committee.
- Facebook- George G. will lead the Facebook effort in terms of getting people on the group, getting the word out about the celebration and driving people to Google Docs to sign up for their phone calls

- **Next Steps**

- Meeting dates going forward (all at noon):
 - February 17
 - March 17
 - April 21
 - May 19
- REMINDER: all committee members are asked to go on Google Docs

Next meeting:

- Discuss floor plan