



# University of Delaware - Class of 1986

## Class Reunion Committee Meeting Minutes

### Wednesday, November 3, 2010

### Alumni Hall Conference Room

Called in: Carle Foster , Cathy Matthews

Attended: David W. Ballard, Robert F. Teeven, Tricia Fitzgerald & Heather Barron (UD)

- **Fundraising Update (Heather Barron, Annual Giving)**
  - Heather Barron is in search of a Gift Chair
  - Google Docs- let Heather Barron know if you are having any issues with using the Google Docs process
  - Thanks to Cathy Matthews for already marking off her people to call!
  
- **Alumni Weekend**
  - The group decided to use the following events to capitalize on the reunion aspect
    - ☐ Friday night Mug Night- (8:00 – 11:00 p.m.)- Special gathering area underneath the hospitality tent
    - ☐ President's Town Hall (now called State of the University)- Class gift chairs will present the check
    - ☐ Lunch tables
    - ☐ Campus tours- will have an "Insider's Look" bus tour around campus- combination of bus and walking tours with new buildings, an inside look at dorms and possibly lab classes
      - ☐ Send any suggestions for places to stop for the tour to [youdeehens@verizon.net](mailto:youdeehens@verizon.net)
  
- **Programming Updates**
  - Attendance Goal = max capacity at 140 people
  - **Budget Update-** Money will be allotted from the Office of Alumni Relations of \$15 per person up to \$2,000. Any costs exceeding this allotment will need to be covered by the class attendees. The committee will help manage these costs to make it reasonable
  - Deer Park confirmed- the group agrees that the DP has the most nostalgic feel. The one drawback is that the DP cannot hold more than 140 people upstairs.
    - Menu Selection- The group agreed that the sandwich option is the best because it is easier to eat than the fork and knife options
    - The group also wanted to add a make-your-own nacho station party tray. The tray serves 25-30 people and costs \$75.00 so we will need to order multiple.

## MENU

- Meatball Sandwiches
  - Hot Roast Beef Sandwiches
  - Cole Slaw
  - Stuffed Shells
  - Caesar Salad
  - Fresh Tomato & Mozzarella
  - Soft Drinks, Coffee and Tea
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- Music- Carle suggested someone from the Class of 1986 who DJs at the breakout session at the Leadership Training.
  - Drink tickets- The group agreed that we should offer one drink ticket with the registration fee
  - DP does not have a screen available so we will need to rent one
  - DP does still have **PITCHERS** available with any kind of beer (\$9-11)
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- **Timeline**
    - Marketing Updates
      - Postcard pack sent out mid-November (will have extra copies for committee at December meeting)
      - Alumni Weekend mailing in February
      - Reunion specific mailing in march just to your class
        - The committee will need to come with ideas for the mailing in December. EG: a photo of the Green saying “Remember when this was called the Mall?”
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- **Communication updates**
    - Reminder that there is a listserv for the committee members: [class-of-1986@udel.edu](mailto:class-of-1986@udel.edu)
      - **Mention that Margaret Ann O’Rourke is not on that list**
    - Facebook- 67 people joined, please invite others to join!
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- **Next Steps**
    - Next meeting- Tuesday, February 8, 2011- **does this work for everyone??**
    - Confidentiality agreements – ALL HANDED IN. THANK YOU!